

DR. ROLANDO ESPINOSA K-8 CENTER

ARRIVALS/DIMISSAL PROCEDURES



SCHOOL HOURS

Pre-K through 1st Grades: 8:35 AM – 1:50 PM Daily

2nd through 8th Grades: 8:35 AM – 3:05 PM Daily

WEDNESDAY – DISMISSAL AT 1:50 PM FOR ALL STUDENTS

Breakfast: Pre-K through First Grade (8:00 AM – 8:15 AM)

Breakfast: Second through Eighth Grade (8:05 AM – 8:20 AM)

Welcome back DRE Family! Please review our arrival and dismissal information below in order to know the procedures you are to follow when dropping off and picking up your child from school. Students may not arrive to school earlier than 8:00 AM, as there is no supervision prior to this time.

ARRIVAL PROCEDURES

PRE-KINDERGARTEN

Students will be received by Pre-K staff, along parent drop-off area beginning at 8:00 AM. These students will be supervised by their teachers in the Yellow Building/First Floor Hallway.

KINDERGARTEN, FIRST AND SECOND GRADE

Students will report independently to the [Cafeteria](#) where supervision will be available from 8:00 AM until 8:20 AM. Students in Kindergarten and First grade will be picked up by their teachers by 8:15 AM. Students in Second Grade will be picked up by their teachers by 8:20 AM in the [Cafeteria](#).

THIRD, FOURTH, AND FIFTH GRADE

Students will report independently to the [PE Pavilion](#) where supervision will be available from 8:00 AM until 8:25 AM. Students in Third through Fifth Grade will be picked up by their teachers by 8:25 AM.

SIXTH GRADE & SEVENTH GRADE

Students will report to the [East Basketball Court](#) where supervision will be available from 8:00 AM until 8:25 AM.

EIGHTH GRADE

Students will report to the [West Basketball Court](#) where supervision will be available from 8:00 AM until 8:25 AM. Students in Eighth Grade will report to their first period class by 8:25 AM.

Supervised arrival activities take place as follows:

- Students will enter the school by themselves, parents will not be allowed into the building.
- All students walking or riding a bike to school (with parent or without), must enter the school through the basketball court entrance located on the North side of the school along 86th street.
- All students dropped off at school via car, must utilize parent pick-up/drop-off area located on the South side of the school.
- Bus students will be dropped off on North side of the school (86th Street) and must enter the school through the basketball court entrance located on the North side of the school along of 86th street.
- PreK students are to be dropped off at the first building along parent pick-up/drop-off area in order to be safely received by PreK personnel and wait in designated area.
- When dropping off your child, via car, in the parent drop-off area on the south side of the building, you must pull up as far as possible next to the covered walkway to allow your child out of the vehicle. Your child will exit from the inside lane and only through the car doors located on the right-hand side.
- Do not stop, park or get out of your vehicle to open your car's trunk or doors as this creates a safety hazard and delays traffic in the area. Your child must gather all of his/her belongings and exit the car quickly and safely on the passenger side (right hand side).
- All students not inside their classroom upon the ringing of the tardy bell, must report to the Main Office to obtain a tardy pass.

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RAINY DAY ARRIVALS

During rainy day arrivals, parents of Upper Academy students who drop off their child via automobile, must drop-off on the North side of the school and must pull up as far as possible next to the covered walkway to allow your child out of the vehicle. Your child will exit from the inside lane and only through the car doors located on the right-hand side. Your child will enter the school building through the designated Aftercare doors located on the North side of the school along 86th street.

DISMISSAL PROCEDURES

Supervised dismissal activities take place as follows:

- For the safety of all students, parents will not be allowed into the building during dismissal.
- All Lower Academy students walking or riding a bike home, will be exiting the building through the Main Entrance (East/Lakeside) of the school. All Upper Academy students walking or riding a bike home, will exit the building through the basketball court gate located on the North side of the school along 86th street.
- Walkers heading East on 86th Street must not cross the street until reaching the crosswalks located on 86th Street and 112th Ave.
- Walkers heading West on 86th Street must not cross the street until reaching the stop sign on 113th Street.
- All student walkers picked up by parents via walking will be dismissed by the teacher at the designated locations.
- All students picked up at school via car, must utilize parent pick-up/drop-off area located on the South side of the school.
- When picking up your child in the drop-off/pick-up area, you must pull up as far as possible in the designated area to allow your child into the vehicle. Your child will enter from the inside lane and only through the car doors located on the right-hand side.
- Parents will wait inside their vehicles and display their Dismissal Sign with the student's name, teacher's name, and grade level on color-coded card on dashboard/window.

GRADE LEVEL(S)	DISMISSAL SIGN COLOR
Pre-Kindergarten	Pink
Kindergarten	Red
First Grade	Orange
Second Grade	Yellow
Third Grade	Green
Fourth Grade	Blue
Fifth Grade	Purple

- Bus students will be picked up on North side of the school (86th Street).
- Parents picking up Aftercare students will not be allowed in the building. Students will be escorted to the parent through double glass doors on 86th Street, after regular day dismissal has cleared.

RAINY DAY DISMISSAL

During rainy day dismissals, parents who walk to pick-up their child are asked to form a line outside of the building in the designated rainy-day dismissal areas. Please remember that parent will not be able to enter the building so the dismissal of students will take a little longer than usual.

Parents are highly discouraged from parking on our neighbors' grass, yards or driveways as this may result in fines, citations and having your vehicle towed by the City of Doral.